

CONSTITUENCY EXECUTIVE COMMITTEE MEETING

May 29, 2025 6:15 p.m.

Draft minutes

Attendance:

Online: Nick Setten, John Kelso

In person: Bruce Rutledge, Chris Scott, Graham Marmion, Janis Jordan, Gina Karaba, Jonathan Berner, Russell Monroe, Joan Paulson, Babak Ziraknejad, Garth Mader

Jonathan Berner, Vice Chair, called the meeting to order at 6:20 pm.

Agenda was approved by acclamation.

Approval of minutes: April 24, 2025

Postponed.

Public comment

Chris made a point about posting official emails.

PDA Council Committee reports (new events since last report only)

Nick: Job description for PDA council passed today. Passes mic to Russell.

Russell credits Jan Hendrickson. Speaks about the PDA Council description, not there to punish anybody. Has a broader and very descriptive role laid out. Encourages people to read it, especially if you plan to run. It's a living document.

Nick thanks Russell.

Mentions new COO and new mayoral appointee, Augustine.

Old Business

Elections

Jonathan mentions candidates:

Chris Scott, PDA

Janis Jordan, Treasurer

Graham Marmion at large

Babak, at large

Gina mentions someone who might be interested.

Talks about signage, Election Runner, coordinating with PDA etc.

Nomination committee, Bruce and Jonathan, Asks Nick who will reply online

Gina would like to join.

Bruce mentions people who haven't renewed.

Chris mentions active list is available for

New Business

Assistant Treasurer Position

Bruce explains Bob's opinion.

Jonathan moves that the Executive Committee agrees to ask GA to appoint asst sec treasurer.

Gina seconds.

Babak, what are duties? Happy to pitch in.

Russell, this came up in the PDA Council. Separate secretary and treasurer. Treasurer was head of FAM. Constituency, perhaps can add an officer to the position.

Babak, run or be appointed?

Babak offers to volunteer his time. Need to track.

Nick, expresses concern about being caught holding the bag at some point.

Jonathan, appointee serves at the pleasure of the chair.

Nick, we move slow because we serve at pleasure of members. Slow and steady wins the race.

Janis, create task list, justification. Track that. What people need.

Jonathan, would help us to have someone tracking.

Russell, month to month understanding of the financial situation.

Nick, put together yearlong plan. What we intend to accomplish and potential costs. Keep track through asst position.

Chris, Babak would be a good choice. Trial period with Babak or with that position.

Babak, about \$12,000 for admin. Goes through list of budget line items.

Jonathan, friendly amendment trial of 6 months?

Nick, approves, have been wrong before by being optimistic.

Gina, seconds.

We should appoint an asst secretary treasurer for the purpose of assisting the sec treasurer.

GA member if we should an asst sec treasurer to aiding the sec treasurer in their budgetary and tracking duties for a trial period of 6 months, in order to define the role.

Acclamation.

PDA job description, anyone object to giving to members?

Bylaws Committee

Graham: Emily, motion to form a bylaws reform committee. Chair said he would impanel it. Delayed it to make it publicly known. Chair pushed to Ex Com. Have done the work three months ago. Need to take action and say, hey this is a formal committee.

Chris, Nick is the only person who has any interest in being part of this. About creating handbook.

Nick interested in handbook but less interested in bylaws reform.

Graham, clarifies the two motions about handbook and Process improvement.

Constituency Officers' email addresses - website?

Nick, not even worth a discussion. That simple.

Anyone object?

Instruct to post emails on website.

Nick, put them on the About Us page.

Bruce mentions Heather's resignation.

Nick, use volunteers?

Rick, ask PDA to help.

Chris, do it now?

Jonathan, hiring 10-week min wage job six months from now? Not a thing.

Bruce, what do we want in admin assistant?

Chris, duplicating motions? Review our motions? Get us up to date. Archiving.

Public comment

Chris, what are thoughts on agenda for next meeting?

Set agenda for next General Assembly meeting

Nick, guest speaker?

Chris, new council person and new COO.

Nick, let PDA council person have a little time. Ask COO and maybe busker guild.

Nick, between Davin, Alex and Gina, they should know who to talk to.

Gina will ask them.

Jonathan will email Rachel and see about COO.

Nick, asst treasurer, candidate forum

Chris, Invite Gus and Gabe in very near future.

Bruce says Rachel is on schedule to join us. Maybe with new COO?

Jonathan, maybe not do candidate discussion because we will still be recruiting. Inclination is wait till July.

Russell, get candidate packet out a month before election. Great benefit.

Admin asst discussion item? Brainstorm?

Gina, merchant's assn?

Chris, too early.

Babak, Haven't had a lot of traction. Conrad stopped by but nothing has come of it yet.

Nick, tells about former merchant's association. Threw street fairs in 80s. Through mismanagement and benign neglect. Gun-toting chair had a hand in driving everyone away from that. Move to renew it is fighting a lot of inertia. Maybe ask Rachel about it when she visits. Needs to be driven by the merchants.

Jonathan, Rachel can't do it, but energy and push will come from her.

Babak, not a one-man show. Need traction.

Russell, send a Market tenant alert – it's restarting, show up.

Jonathan, organize meeting through Constituency of merchants.

Babak, don't want it to be a gripe session.

Nick, add to agenda guest vendor program? The street? Come to the general with a spirit of curiosity.

Chris, include Zack Cook.

7:44 p.m. Meeting adjourned.