

Pike Place Market Constituency General Assembly Meeting 9/17/19

Board members present: Nick Setten, Russell Monroe, Ali Mowry, David Ghouddousi, Mark Brady, Gordie McEntyre, David Ott, Shari Curiel, Joan Paulson

Other members present: Joe Reed, L. Johnson

Board members absent: Jerry Barroh, Betty Halfon

Nick calls meeting called to order at 6:06pm

Agenda:

1. ORCA card update
2. Mark's survey/PDA survey
3. Binders for board members containing relevant documents
4. 2020 budget review
5. Bylaw review (move to 9/26/19 ExCom)
6. Setting agenda for ExCom 9/26/19

Agenda Item #1 ORCA Card

Special guest: Nick Abel from Commute Seattle. Nonprofit funded by transit agencies to help employers find affordable commute alternatives via different incentive programs. Tonight we will talk about the ORCA Passport program.

Program includes passage on Metro, Sound, Community, Pierce, Kitsap, Partner Transportation.

Requirements for Passport: annual contract, financial commitment, payment can be split up into two or four payments beginning 60 days after the start of program. Minimum of 5 passes must be purchased for the entire program. Business must subsidize at least 50% of each pass. No requirement around part-time versus full-time employees. Each business must have a minimum of 3 employees. Survey requirement 6 months into the program.

Constituency will function as the broker for passes. Would make the bulk purchases then sell them to market businesses. Businesses would have to adhere to the program rules.

Broker/businesses cannot hike up cost of pass.

Cost per pass for first year: \$689.45 annually. Price is subject to change after the initial year based on use/destination/routes. The price will go up approximately \$100 after first year. The cost per pass is reevaluated every few months but the differences are minimal (approx. \$20). \$5 for a new/replacement card, Additional passes are simple to purchase after initial contract is signed.

City ordinance passed that all employers with more than 20 employees must offer some sort of transit option, which is tax deductible. This goes into effect in 2020.

Biggest issues will be getting the funds up front and how the cards are managed. A purchase of 100 cards will require less than 5 hours/month of administrative work.

Small Business Transit Subsidy Program. Less than 100 employees. 50% of pass rebated, max of 10k. Businesses who miss enrollment can potentially join this program.

Agenda Item #2 Mark's Survey

Mark did not have a chance to print his survey. Pushing to ExCom next week.

Agenda Item #3 Binders

Nick is working to get documents from Karen. To include PPM PDA Charter, PDA rules and regs, PDA Council Operating Procedures and Policies, Constituency Bylaws, city ordinance, open public meetings act, hildt-licata, smc 3.110 and 25.24

Agenda Item #4 2020 Annual Budget Review

Budget must be drafted and in Mary's hands by the end of this month.

| <u>Line items:</u> | <u>Cost:</u> |
|---------------------------|-------------------------------|
| Secretary: | \$1,080 |
| Website upgrade (Laurie): | \$1,300 (?) |
| Podcast: | \$500 |
| Insurance: | \$1100 (?) |
| Legal: | \$550 |
| Lights: | \$300 |
| Phone: | \$400 |
| Archive files: | \$500 |
| Office improvements: | \$200 |
| RA (L. Johnson): | \$4,987 (?) |
| Contingent: | 10% of budget (12,000) |
| <hr/> | |
| Total: | \$11,930 |

Agenda Item #5: Bylaw Review

Moved to ExCom 9/26/19

Agenda Item #6: Setting Agenda for ExCom 9/26/19

1. Mark's Survey
2. Holiday Meeting Schedule
3. Budget Finalization

4. Bylaws Review

Public comment: none

Nick adjourns meeting at 8:03.